



NJ/SK/Common/School Arrangements Yearly Happenings

END OF ACADEMIC YEAR 2018/19 (Years 8, 9, 10 & 11)

24 July 2018

Dear Parents/Carers

As another academic year draws to a close, I am sending you important information about the forthcoming year. This includes:-

- Parent Information 2018-19 Booklet
- Importance of Attendance Booklet
- A calendar of important dates
- Arrangements for the **first day of term**
- Summer 2018 Newsletter –(colour A4 version can be obtained via the school website)

I hope this information helps with buying equipment for school and planning the year ahead.

I would like to take this opportunity to pass on a couple of reminders which will help us secure the best exam outcomes for your daughter:

- 1) **Equipped for school.** Your daughter needs to come equipped with a pen, pencil, ruler and her planner as a minimum each day. Please check with her regularly that she has these things in her bag.
- 2) **Holidays in School Time.** Whilst I appreciate that financial pressures make term-time holidays appealing, I also know that such holidays do set girls back academically, leaving big gaps in their learning and destabilising friendships. Please help your daughter - keep her in school.
- 3) **Medicines.** We follow a clear policy on medicines in school: The school can only accept and administer medicines that have been prescribed by a doctor, dentist, nurse practitioner or pharmacist prescriber. The medicines should always be provided in their original container which details the name of the child and the dosage requirements. The parent is responsible for delivering the medication to school where a Medicines 1 form will need to be completed. At the end of the medication period, the parent is responsible for the collection from school any unused medicines. Any uncollected medicines will be disposed of appropriately.
- 4) **Attendance is key.** Days off have a huge effect on how well young people do at school – the biggest single factor, in fact. With this in mind, please send your daughter into school unless she is just too poorly. Once in school, a child feeling unwell should see their Head of Year, who will contact you if needed.

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**Headteacher: Mr Neil Jones**

Turves Green, Northfield, Birmingham B31 4BP

T: 0121 464 8346 F: 0121 464 2318

E: enquiry@turvgng.bham.sch.uk www.turvgng.bham.sch.uk

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We have had a great year of successes and contributions to the wider community. Thank you for all the support and help you have given us. Our newsletters, which cover important aspects of this success are available on-line the school's website: [www.turvgng.bham.sch.uk](http://www.turvgng.bham.sch.uk). As a school we are proud of the girls' achievements in so many areas of school life. I hope that the pupils will enjoy the summer break and come back to school refreshed in September.

Looking ahead to a second year as Headteacher, I am deeply grateful to all of our staff and pupils for making this the wonderful school it is, and would like to thank you for encouraging your daughter to strive for success, to treat others with respect and to be ambitious for the future.

Yours sincerely

A handwritten signature in black ink, appearing to be 'N JONES', written in a cursive style.

N JONES

Headteacher